




Standard Proofreaders' Marks

Symbol	Meaning	Example
¶	Begin paragraph	... at -15.0 mV. ¶ The crystal structure ...
e	Delete	
	Letter	to <u>u</u> ngue
	Word	Dissolving the the product in ether ...
^	Insert	
	Letter	lact ^a m ^
	Word	was lactam dissolved ^
⊙	Period	The lactam was dissolved in ether ⊙
^,	Comma	The lactam was dissolved in ether ^, and then ...
∨	Apostrophe	The solids ∨ melting point
”	Quotation marks	” Help me, I'm melting! ” cried the Wicked Witch.
∇	Superscript	Ga 3+
^	Subscript	CHC 3
≡	Uppercase	Dean <u>s</u> tark trap
	Uppercase (alternate with ⊙ mark made in the margin)	Dean ⊙stark ... ⊙
/	Lowercase	Manganese D ioxide ...
	Lowercase (alternate with ⊙ mark made in the margin)	Manganese ⊙Dioxide ... ⊙
#	Insert (delete) space	Manganesedioxide ...
⌢	Close space	piezo ⌢ elastic
	Separate	beaker was

	Move	The solution was for two hours refluxed.
	Reverse	the point melting.
NC	Not clear	Turning the dial to 60, the machine started. ^{NC}
	Formatting	(formatting corrections often appear in the margin of the line in which the error occurred)
	<i>Spelling</i>	precipitate The percipitate was recovered . . .
	<i>Spelling (alternate, with (sp) mark made in the margin)</i>	The percipitate was recovered . . . (sp)
	<i>Font (note the use of a "/" to separate multiple corrections on one line)</i>	J. Phys. Chem 1999, 103 , 10617 font / bold / ital (marks made in the margin)